

New Hosting Work Ticket

Domain Name _____
 Company _____
 Technical Contact _____
 Telephone _____
 Email _____
 Target Date for Transfer _____

Please provide emails and passwords you will require at your domain. Contact sales@albx.com if you have questions about the number of emails included in your hosting package or visit the hosting section of our website www.albx.com.

| Email | Password |
|-------|----------|
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If you will require FTP access to your website, please complete the following information:

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|--|--|
| FTP Username | |
| FTP Password | |
| FTP Host (ftp.yourdomain.com) | |
| Remote Directory (yourdomain.com) | |

- New Domain
- Content from existing site needs to be downloaded and transferred to our servers
- Database will be attached to domain
Type of database _____
- Client understands that the registered administrative contact will be receiving an email confirming the transfer of the domain. The administrative contact will reply to that email to confirm domain transfer.
- DNS has been transferred and setup (*internal use only*)

Submitted By: _____ Date: _____